

	A	B	C	D	E	F	G	H	I
1	PENSIONS COMMITTEE BUSINESS PLANNER								
	The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year.								
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Directorate	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3			14 September 2018						
4	Strategy	Regular update on any changes to the North East Scotland Pension Fund and the Aberdeen City Council Transport Fund strategies	On agenda	Mairi Suttie	Finance	Resources	1.2		
5	Asset and Investment Manager Performance Report	To provide a review of the North East Scotland Pension Fund and the Aberdeen City Council Transport Fund for the latest three month period	On agenda	Graham Buntain	Finance	Resources	5.1		
6	Budget Forecast & Annual Spend	Update on budget and annual spend to date	On agenda	Michael Scroggie	Finance	Resources	1.3		
7	Corporate Governance including Local Authority Pension Fund Forum	To provide an update on the Corporate Governance activities (including the LAPFF as requested by Committee on 22/06/18) of the Pension Fund	Included within Asset and Investment Manager Performance Report	Graham Buntain	Finance	Resources	4.1		
8	NESPF Annual Report & Accounts	To present the annual accounts and report on the NESPF	On agenda	Laura Colliss	Finance	Resources	3.1		
9	External Audit Annual Audit Report	To report on the 17/18 External Audit of the NESPF	On agenda	Rachel Browne	External Audit	External Audit	2.1		
10			30 November 2018						
11	Strategy	Regular update on any changes to the North East Scotland Pension Fund and the Aberdeen City Council Transport Fund strategies		Mairi Suttie	Finance	Resources	1.2		
12	Funding Strategy Statement	To provide an update on the funding strategy statement		Claire Mullen	Finance	Resources	1.2		
13	Asset and Investment Manager Performance Report	To provide a review of the North East Scotland Pension Fund and the Aberdeen City Council Transport Fund for the latest three month period		Graham Buntain	Finance	Resources	5.1		
14	Investment Strategy Update	To provide an update on the Fund's investment strategy and set out any recommendations in respect of the NESPF		Graham Buntain	Finance	Resources	1.2		
15	Update on Annual Benefit Statements	To present the final outcome in respect of the provision of the annual benefit statements to the Fund's active and deferred members		Mairi Suttie	Finance	Resources	Purpose 1		
16	Local Government in Scotland: Financial Overview 2017/18 - LG Pension Funds Supplement	To present the LG Pension Funds Supplement	May not be available for November meeting - may need to be reported in March 2019	Rachel Browne	External Audit	External Audit	2.2		
17	Corporate Governance	To provide an update on the Corporate Governance activities (including the LAPFF) of the Pension Fund		Graham Buntain	Finance	Resources	4.1		

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2									
18	Budget Forecast & Annual Spend	Update on budget and annual spend to date		Michael Scroggie	Finance	Resources	1.3		
19			15 March 2019						
20	Strategy	Regular update on any changes to the North East Scotland Pension Fund and the Aberdeen City Council Transport Fund strategies		Mairi Suttie	Finance	Resources	1.2		
21	Budget Forecast & Projected Spend	Update on budget and annual spend to date		Michael Scroggie	Finance	Resources	1.3		
22	Investment Strategy Update	To provide an update on the Fund's investment strategy and set out any recommendations in respect of the NESPF		Graham Buntain	Finance	Resources	1.2		
23	Asset and Investment Manager Performance Report	To provide a review of the North East Scotland Pension Fund and the Aberdeen City Council Transport Fund for the latest three month period		Graham Buntain	Finance	Resources	5.1		
24	Governance Arrangements (Internal Audit)	To present the outcome of the audit to Committee		David Hughes	Governance	Governance	2.2		
25	Corporate Governance	To provide an update on the Corporate Governance activities (including LAPFF) of the Pension Fund		Graham Buntain	Finance	Resources	4.1		
26	Internal Audit Plan 2019/20	To present the internal audit plan 2019/20		David Hughes	Governance	Governance	2.1		
27	External Audit Annual Audit Plan 2018/19	To present the external audit plan 2018/19		Rachel Browne	External Audit	External Audit	2.1		
28	Governance Review	To provide an annual review of governance arrangements		Mairi Suttie	Finance	Resources	4.1 and 4.2		
29	Statement of Accounts	To provide high level information and key dates in relation to the 2018/19 Statement of Accounts		Laura Colliss	Finance	Resources	1.3		
30			April 2019 Onwards						
31	Internal Audit Annual Report	To present the annual report to Committee	Apr-19	David Hughes	Governance	Governance	2.1		
32	Annual Committee Effectiveness Report	To present the annual effectiveness report for the Committee.	Jun-19	Steph Dunsmuir	Governance	Governance	GD 7.4		
33	External Audit Annual Audit Report 2018/19	To present the external audit annual audit report	Sep-19	Rachel Browne	External Audit	External Audit	2.1		
34	AD HOC REPORTS (CYCLE DEPENDENT ON REQUIREMENT TO REPORT)								

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2									
35	Request for admitted body status	To consider applications for admission to the Local Government pension scheme administered by Aberdeen City Council		Claire Mullen	Finance	Resources	5.2		